



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

The American Society of Safety Professionals
Guide to the
Chapter Safety Professional of the Year Petition
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CHAPTER SAFETY PROFESSIONAL OF THE YEAR

NOTE: Once the recipient of a Chapter Safety Professional of the Year (SPY) Award becomes a regional SPY nominee – please look at the regional SPY criteria to ensure the petition packet meets the criteria for submittal. In addition, each chapter’s Awards Committee should consult the petition evaluation criteria for the regional SPY.

FACTSHEET

I. PURPOSE AND ELIGIBILITY

The ASSP Chapter SPY Award acknowledges the dedication and outstanding contributions of a member to a specific chapter. To be eligible, a nominee must:

1. Be a professional member or member in good standing of their chapter and the Society.
2. Not have received this award within the past five years.
3. Be engaged in the occupational safety and health profession and focused on protecting people, property and the environment.

Nominees are not eligible if they are currently serving as a member of the Board of Directors or the Chapter Awards Committee or have been recognized as an ASSP Fellow.





II. PETITION EVALUATION CRITERIA

The nominee's most recent three years of activities will be considered at a minimum. Note: The region SPY requires three years and Society SPY requires five years. At the time of nomination for the chapter SPY, you may consider three to five years to make subsequent submittal at the region and/or Society level more efficient.

1. Demonstrated technical expertise in the broad field of safety and a thorough knowledge of the operational aspects of their safety employment.
2. Demonstrated outstanding contributions to the chapter or section activities, including committee or task force chair, officer, services to members, seminar presenter, etc.
3. Leadership in establishing, maintaining and improving technical or chapter programs in the organization the nominee serves or elsewhere.
4. Other personal achievements related to safety and health.
5. Professional contributions to advance the safety profession, such as fostering professional development, public/community services, instructor at educational institutions, involvement in codes and legislation, articles written, work with allied groups, etc.
6. Awards and innovations, including citations, honors, plaques, or new procedures or systems developed.
7. Endorsements by bosses and verification by associates, in the form of letters on appropriate letterhead of the employer, area director (where applicable) and regional vice president.

III. AWARD AND PRESENTATION

The chapter may choose to present a [SPY award](#) or provide some other recognition.

If ordered by the chapter, the recipient receives an award for presentation at a chapter meeting. The order form is located on the ASSP website in Community Leader Resources or you can contact chapterservices@assp.org.





NOMINATING PROCEDURES

Petitions must be submitted in writing by a professional member or member in good standing of their chapter to the current Chapter Award Committee. (Note: To be nominated for a regional SPY Award after receipt of the chapter SPY Award, we suggest that nominations be received no later than February 1 to be considered that same year.) Individual members of the chapter and sections of the chapter may submit a nomination.

The nominee's entire submission should include the following items:

- The completed **nomination form** and/or **letter of endorsement** from the **nominating** member, chapter or section.
- A letter of endorsement from the nominee's immediate employment supervisor. This letter should be no more than one page.
- A one- to three-page resume for the nominee.
- A petition that lists the nominee's achievements in chronological order. The petition should be double-spaced, single-sided, created on 8 ½ x 11 paper size. (Note: For subsequent nomination as regional SPY, the petition cannot be more than 9 pages.)
- Submit the petition according to guidelines established by the Chapter Awards Committee.

IV. ENDORSEMENTS

Provide endorsements from the candidate's employer (must be candidate's direct supervisor as verified by employer) and from those in the candidate's chapter/section if possible. For candidates who are consultants, this factor can be a major or long-term recipient of the candidate's services.





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CHAPTER SAFETY PROFESSIONAL OF THE YEAR NOMINATION FORM

(Please print or type; to be completed by the individual member, chapter or section submitting the nomination)

CANDIDATE'S NAME _____

TITLE _____

COMPANY/ORGANIZATION _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE (____) _____ EMAIL _____

Briefly describe nominee's current or recent ASSP activities:

(As the sponsoring individual, chapter or section, I/We have reviewed the petition and believe all statements to be an accurate reflection of the nominee's safety activities in the Society, for an employer and in the community).

SPONSORING Individual, Chapter or Section _____

(I, the nominee, have reviewed the petition and believe all statements to be an accurate reflection of the safety activities in the Society, for an employer and in the community)

SIGNATURE OF NOMINEE _____

IF A SPONSOR IS A SECTION, INDICATE SPONSOR REPRESENTATIVES

NAME _____ TITLE _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE (____) _____ EMAIL _____

Submit to Chapter

